

Governors Council

**Meeting to be held in Public at 9.30am on
Friday 21st September 2007 in the Breydon Room,
Education & Training Centre, James Paget University Hospital**

AGENDA

Attachment

- | | | | |
|----|---|-------------------------------------|-------|
| 1. | Welcome and Apologies for absence | Chairman | |
| | o Apologies received from Chris Smith; Peter Harrison; Sue Allen; Wendy Mawer; Rebecca Driver; | | |
| 2. | Declaration of Interests | Chairman | |
| | o For any member to declare an interest in any issue arising at the meeting which might conflict with the business of the Trust; all Governors to publicly restate their declared interests | | |
| 3. | Minutes of the meeting held in public on 13 th July 2007 – for the Council's approval (not attached, previously circulated) | Chairman | |
| | Please bring your copy to the meeting | | |
| 4. | Matters Arising from the minutes | Chairman | |
| | Briefings: | | |
| 5. | Audit Responsibilities presentation – for the Council's attention | Audit Commission | |
| | Strategic and Advisory: | | |
| 6. | Strategic planning process – for the Council's approval | Director of Finance & Performance | 1 |
| | Performance and Governance: | | |
| 7. | Annual Plan 2007/08 outcome – for the Council's attention | Director of Finance & Performance | 2 |
| 8. | Monitor Code of Governance: | Foundation & Communications Manager | 3 |
| | • Benchmarking document – for the Council's attention | | |
| | • Revised Terms of Reference: Governors Council; Governors Nomination & Remuneration Committee; Governors Council Standing Orders – for the Council's approval | | 4/5/6 |
| 9. | Nomination & Remuneration Committee: | Chairman | |
| | • Draft minutes of meeting held on 13 th August 2007 – for the Council's consideration | | 7 |
| | • NED selection process – for the Council's approval | | 8 |
| | • NED Performance and remuneration – for the Council's approval | | 9 |
| | • Ken Gaylard, Non Executive Director – for the Council's approval | | 10 |

10.	Code of Conduct – for the Council's approval	Foundation & Communications Manager	11
11.	Communications framework 2007/08 – for the Council's approval	Chairman	12
12.	Healthcare Commission annual health check – for the Council's attention	Director of Finance & Performance	13

Audit:

There are no additional items for discussion

Membership:

13.	Staff Governors – for the Council's information	Rachel Hulse, Staff Governor	
14.	Draft minutes of Membership Committee meeting held on 20 th July 2007 – for the Council's consideration	Chairman	14
15.	Membership Strategy action plan – progress for the Council's attention	Foundation & Communications Manager	15

Other:

16.	Feedback on Foundation Trust Network event held on 17 th September 2007	Kate Guyon Russell Allen Eirlys McLean	
17.	PPI Forum feedback – for the Council's information	Gill Pope	
18.	Dates 2007/08 – for the Council's attention	Chairman	16
19.	Any Other Business	Chairman	
20.	Questions from the Public	Chairman	
21.	Date, time and venue of next meeting: The next meeting will be held at 9.30am on 14 th December in the Breydon Room, Education & Training Centre, James Paget University Hospital	Chairman	
22.	To resolve that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted	Chairman	

Distribution: Governors Council; Board of Directors; Public papers available on the website on the Monday prior to the meeting

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