

Governors Council

**Meeting to be held in PUBLIC at 9.30am on
Friday 9th March 2007
in the Breydon Room, James Paget Hospital**

AGENDA

Attachment

- | | | | |
|--------------------------------------|---|-------------------------------------|---|
| 1. | Welcome and Apologies for absence
o Apologies received from Kath Kite | Chairman | |
| 2. | Declaration of Interests
o For any member to declare an interest in any issue arising at the meeting which might conflict with the business of the Trust | Chairman | |
| 3. | Minutes of the meeting held in public on 10 th November 2006 – for the Council’s approval (not attached, previously circulated) | Chairman | |
| 4. | Minutes of the meeting held in public on 17 th January 2007 – for the Council’s approval (not attached, previously circulated) | Chairman | |
| 5. | Deputy Chair of Governors Council – proposal for the Council’s approval | Chairman | 1 |
| 6. | Healthcare Commission Annual Health Check – for the Council’s approval | David Hewer | 2 |
| 7. | Monitor Code of Governance – for the Council’s attention | Head of Communications | 3 |
| 8. | Annual Report and Annual General Meeting Proposal – for the Council’s approval | Head of Communications | 4 |
| 9. | Committee Minutes Process – for the Council’s approval | Chairman | 5 |
| 10. | Monitor Quarterly Return – 31 st January 2007 – for the Council’s information | Chairman | |
| 11. | Elections 2007 – for the Council’s information | Foundation & Communications Manager | 6 |
| 12. | Communications Survey – for the Council’s information | Head of Communications | 7 |
| Governors Council Committees: | | | |
| 13. | Audit Performance | Chair of Committee | |
| | • Draft minutes of meeting held on 6 th December 2006 – for the Council to note | | 8 |
| | • Standing Orders for Governors Council – for the Council’s approval | | 9 |

- | | | | |
|-----|---|---|----|
| 14. | Nomination & Remuneration: | | |
| | • Draft minutes of meeting held on 10 th November 2006 – for the Council to note | | 10 |
| | • Principles for Appointment of Non Executive Directors – for the Council's approval | | 11 |
| | • Timetable for Non Executive Director Appointments – for the Council's approval | | 12 |
| 15. | Membership: | | |
| | • Membership Strategy 2007 – for the Council's approval | | 13 |
| 16. | Strategic Planning: | | |
| | • Trust Vision 2007/08 – for the Council's approval | | 14 |
| 17. | National Governors Forum – for the Council's attention | Foundation &
Communications
Manager | |
| 18. | Briefings: | | |
| | • Looking to the Future: Development of hospital services in the East of England | Chief Executive? | |
| | • Strategic Health Authority: Communications – for the Council's attention | Head of
Communications
Chairman | 15 |
| | • Chief Executive Induction Process | | |
| 19. | Any Other Business | Foundation &
Communications
Manager | |
| | ◦ Carver Principles | | |
| 20. | Date, time and venue of next meeting:
The next meeting will be held at 9.30am on Friday 13 th July 2007 in the Breydon Room, Education & Training Centre, James Paget Hospital | | |
| 21. | To resolve that representatives of the press and other members of the public be excluded from the remainder of the meeting having regard to the confidential nature of the business to be transacted | | |

Distribution: Committee members only

Contact details

Ann Filby, Foundation & Communications Manager, James Paget University Hospitals NHS Foundation Trust, Lowestoft Road, Gorleston, Great Yarmouth, Norfolk NR31 6LA

Tel. (01493) 452162 Fax (01493) 452078

ann.filby@jpaget.nhs.uk

www.jpaget.nhs.uk